

**MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS
OF GATEWAY TO L.A. PBID INC.
CALIFORNIA NONPROFIT MUTUAL BENEFIT CORPORATION
March 10, 2016**

The Annual Meeting of the board of directors of Gateway to L.A. PBID, Inc. a California nonprofit mutual benefit corporation was held on March 10, 2016 at 8:00 a.m. at the Crowne Plaza LAX located at 5985 W. Century Blvd., Los Angeles.

27 individuals attended the meeting as follows:

- Charles Bassett, L&R Group
- Deborah Flint, LAWA
- David Merritt, JM Eagle
- Steven Hall, LAX Marriott
- Jeff Rostek, Hyatt
- Israel Mora, Courtyard LAX
- Paul Gibbs, Crowne Plaza
- Phil Baxter, The Westin LAX
- Val Velasco, BOAC
- Bruce Nahid, LAT Investment
- Karie Hughes, Pro-Logis
- Matt Seymour, The Parking Spot
- Brian Vandehey, The Parking Spot
- Sarah Fisher, The Parking Spot
- Jonah Schnel, TIMCO CNG
- Brett Roberts, Metro
- Daniel Oszstreich, LAWA
- Barbara Yamamoto, LAWA
- Shirlene Sue, LAWA
- Lisa Trifiletti, LAWA
- David Grannis, Point C
- Devon Deming, LAWA
- Chief Michael Greenup, LAFD
- JD Webster, Neighborhood Council
- Christina Davis, LAX Coastal Chamber
- Eden Garcia-Balis, AMCS
- Steve Culbertson, Ricondo
- Thomas Szelazek, Point C
- Rebecca Liu, LAWA
- LaNear Montgomery, Luxury Shuttle
- Michael Anderson, Base Architecture
- Tod Short, Base Architecture
- Sam Freshman, Standard Mgmt.
- Kate Ohanesian, Cerrell Assoc.
- Susan Perry, Kosmont Partners
- Calvin Beard, Gateway to L.A.
- Laurie Hughes, Gateway to L.A.

1. WELCOME / INTRODUCTIONS

Charles Bassett welcomed the attendees and introduced the special guests.

2. PUBLIC COMMENTS

No comments from the public.

3. APPROVAL OF MEETING MINUTES - January 14, 2016

The minutes of the January 14, 2016 Annual Meeting of the Board of Directors were approved as presented.

4. FINANCIAL REPORT

Laurie Hughes presented the Budget vs. Actual report for period ending February 29, 2016 reflecting total income of 364,102.20 and total expenses of \$128,446.53. The financial report was unanimously approved by the Board of Directors.

5. EXECUTIVE DIRECTOR REPORT

OPERATIONS

LAPD : Senior lead Officer Sophie Castaneda remains assigned to work the 14A67 basic car. All Trespass Authorization Forms submitted by stakeholders were forwarded to Officer Castaneda to be filed at LAPD Pacific Division. Officer Castaneda will attend the next Security Directors' Meeting.

Ambassadors: All assigned ambassadors were assigned to attend the Active Shooter/Terrorism Training at the Westin Hotel on February 3rd. All assigned patrol bikes received maintenance service and were properly equipped with front and back safety lighting. All ambassadors were directed to ensure all lights were activated at all times when patrolling the parking garages.

UPS was contacted and has agreed to update all the assigned patrol bikes. All ambassadors were also issued reflective vest to increase visibility on the roadway. UPS provided GTLA with a supply of replacement uniforms for the assigned ambassadors. The ambassadors were briefed on what constitutes a contact and directed to be more pro-active and engaging to increase overall contacts. Ambassador Mertha Davis resigned from his position with GTLA.

GTLA is undergoing some instability with the ambassador position as of late. GTLA will work with UPS to identify and elevate the caliber of reliable applicants to speak to BID needs and re-establish more stability.

An overall assessment of UPS supervisory review and follow-up visit at Gateway during weekends were consistent and in compliance throughout the month.

	Feb-15	Feb-16
Citizen Contacts	444	478
Panhandlers	120	78

No Security Directors' Meeting was held due to the scheduled Active Shooter/Terrorist Training at the Westin Hotel on February 3, 2016. The

next Security Director's Meeting is scheduled for March 3rd at the Crowne Plaza Hotel.

The GTLA Executive Board was briefed on overall BID operations during its meeting on February 10th.

LAWA's Landscape Department was contacted and requested to provide general landscape maintenance to the west end of Zone 2. On February 26th an extensive landscape maintenance was coordinated and completed. GTLA's Director of Operation will work with LAWA's Landscape Department to ensure a routine maintenance schedule is establish and maintained.

A homeless encampment was identified adjacent to the on-ramp, north bound 405 Frwy. from Century Blvd. east. The Director of Operations contacted the California.

Ocean Express

	Feb-15	Feb-16	Total
Passenger Count	3472	2622	-24.49% decrease from 2015 to 2016
Year to date		5042	

Tickets collected		
Tickets sold	2500	
Free Riders	41	

Ocean Express remains fully operational with two assigned shuttles. The insurance claim for the alternate Ocean Express Shuttle #56 which was damaged by fire has been finalized and a replacement shuttle has been ordered. On two separate occasions during the month a secondary shuttle was required due to excess riders. The Ocean Express Shuttle Operation for the month was found in accordance with standard operating procedures. GTLA's Director of Operation will continue to ensure all Ocean Express Shuttles' maintenance inspections and service requirements remain in compliance. All scheduled routes for the month were being adhered to as required.

Clean Streets:

An overview of the Clean Street operation for the month of February indicated everything was in accordance with the BID's expectations.

EXECUTIVE DIRECTOR

February 3 - Active Shooter Citizen Preparedness Training event - 200 attendees at the Westin LAX.

Office Lease - New Office Space identified at 9841 W. Century Blvd. Lease agreement being reviewed. Tenant Improvements estimated to cost \$35,000. \$28,000 to be paid as part of TI allowance.

Formal request sent to LAWA asking for traffic study related to the Taxi Holding Lot.

Formal request sent to LAWA & DOT requesting "No Commercial Parking" restrictions on 98th Street and Vicksburg.

6. SPECIAL GUEST SPEAKER - Deborah Flint – Executive Director of Los Angeles World Airports

Ms. Flint shared some of her prior experience while running Oakland International Airport including overseeing the building of a BART station that opened in November 2014 and her focus on improving the Customer Experience.

With LAX being the #1 Origin/Departure (O&D) airport in the US the biggest issues, LAWA is focusing on is Connectivity, Congestion and improving the Customer Experience.

7. TRANSPORTATION MANAGEMENT ORGANIZATION (TMO)

David Grannis, point C, gave an overview of LAWA's effort to implement a TMO to provide

LAX Area Employees alternative transportation options further reducing traffic to LAX.

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8. NEW BUSINESS

Eden Garcia-Balis Executive Director for Airport Marina Counseling Service thanked board members for the continued financial support from the annual holiday lunch concert and invited the businesses to attend their annual dinner honoring Christina Davis and the Lax Coastal Area Chamber of Commerce.